



WELCOME TO CLSG

April 2018

Dear Parents

A very warm welcome to CLSG from the Friends. We look forward to meeting you at the school's Welcome Afternoon for new parents and their daughters on Tuesday the **26th June 2018 at 2pm.**

The Friends exist to support the school and enrich the lives of the girls. We do this in a variety of ways: supporting ~40 events per year (providing refreshments at music & drama productions, sports day, etc.. mingling with parents at information sessions and welcome afternoons, helping with Mission Charity events, socials with CLS, career investigations, etc...) helping with communications (via Class Reps) and providing funding for items not able to be covered by the school budget. We also coordinate the sale of second hand uniform. All parents are automatically Friends of CLSG.

On the following pages, we have noted some important dates for your diary and have asked you to let us know your interest in joining the Friends' Committee and being a Form / Class Rep.

The Friends rely on your support through a voluntary £5 a term contribution added automatically to your bill. If you wish to opt out, please fill in the form below and return it to Laura Carseldine.

Thank you for supporting the Friends!

Yours sincerely,

Julie McEver
Chair, Friends of CLSG



CLSG FRIENDS CONTRIBUTION – Opt Out Form

Daughter's Name:

Parents/Guardian:.....

Email:

I/We wish to opt out of the CLSG Friends contribution of £5 per term

Signed:

Date:

Dates for your diary

Welcome Afternoon (parents and daughters)

Date: Tuesday 26th June 2018 2pm-4pm
Location: CLSG

Friends Picnic (parents, daughters and siblings)

Date: Tuesday 4th September 2018 from 1pm
Location: Highbury Fields

Welcome to all parents of new girls joining Year 7 at CLSG. The picnic is for your daughter to meet her classmates and for you to meet their parents. It will be held at Highbury Fields, the day before the girls' induction day. Go to the dog free enclosure near Highbury Terrace and look out for the excited crowd of girls. The picnic is for all of Prep and the new Year 7 girls as well so look for the sign for your form or ask. Everyone, including siblings, is welcome! Please bring your own picnic or packed lunch and note that the event will only be cancelled if it is raining.

Induction day

Date: Wednesday 5th September 2018 9.20am – 2.20pm
Location: CLSG

Friends Reception (parents only) following the Year 7 Transition Evening

Date: Thursday 20th September 2018 5pm–7.30pm
Location: CLSG Main Hall

We hope you are looking forward to your daughters' time at CLSG and, to ensure you settle in too, we are holding a reception at the school following the Year 7 Transition Evening and we hope you will all attend. Come as you are! Drinks will be provided by the Friends and Brookwood, the school caterers, will be supplying the hors d'oeuvres so you can sample their cooking. This is a great opportunity to meet the parents of the girls who will be your daughter's classmates and friends. In addition, you will have the opportunity to meet many of the Friends Committee members who are actively involved with supporting the girls.

Please let us know if you will be able to come so we can judge the catering requirements. You will, of course, be welcome even if you have not confirmed.

Friends Committee / Sub-Committee

We welcome volunteers to stand for the Friends' Committee or Sub-Committee. As the Committee has to volunteer each year, you will not be committing yourselves to the whole of your daughter's time at CLSG. No previous experience is necessary! The Committee meets four times per year (once each term plus an additional June meeting) at school. We expect each committee member to attend our four meetings and volunteer to help with as many events as they can. In addition, committee members will vote on funding requests received, provide feedback to the school when appropriate and help promote events. If you are interested in volunteering to join the Committee, we will contact you with details of the first meeting in the Autumn term which follows our AGM. In addition, we have a Sub-Committee of volunteers that are able to help on an ad-hoc basis for events. If you are interested in helping every now and then, please let us know and we will include you on our Sub-Committee list.

Form / Class Reps

It is important that each Year 7 form has at least one Form / Class rep to help with communications (maintain an updated class list, liaise with the form tutor and others to communicate relevant events) and plan a few social events for parents as well as social events for the girls. Form / Class reps are part of the Committee and are welcome to attend meetings and will receive committee emails. It is not essential that all Form / Class reps attend every committee meeting but at least one from each form should attend and communicate to the others.

Data Protection

In order to prepare for changes in data protection, we are now required to ask you to opt in for communications around fundraising. If you are happy to receive these communications please indicate below. Please be assured this does not mean you will be contacted by 3rd parties, just for Friends use.



Please return this slip to Laura Carseldine as soon as possible

Daughter's Name:..... Daughter's Form:

Parents/Guardian:

Parents/Guardian email address:.....

Parents/Guardian mobile number:

Data Protection		
I am happy to receive fundraising communications from the Friends	YES	NO
CLSG Friends Reception		
I will attend the Friends reception on Thursday 20 th September 2018	YES	NO
CLSG Friends Committee		
Mother: I would be prepared to stand as a member of the Friends Committee	YES	NO
Father: I would be prepared to stand as a member of the Friends Committee	YES	NO
Form / Class Rep		
Mother: I would be prepared to be a Form / Class Rep	YES	NO
Father: I would be prepared to be a Form / Class Rep	YES	NO
CLSG Friends Sub-Committee		
Mother: I would be prepared to volunteer on an ad-hoc basis for events	YES	NO
Father: I would be prepared to volunteer on an ad-hoc basis for events	YES	NO